

Holbrook Board of Selectmen

Minutes of the Regular Session of

Wednesday, August 22, 2018

Present: Pamela E. Campanella, Chairman  
Joshua Reilly, Vice-Chairman  
Lindsay Vayda, Clerk  
Richard B. McGaughey, Associate  
Daniel R. Lee, Associate

In attendance: Timothy J. Gordon, Town Administrator  
Marjorie E. Godfrey, Assistant Town Administrator  
Luke McFadden, Fire Chief  
William J. Smith, Chief of Police  
Stephan Hooke, Director, Communications Department  
Lauren Mielke, Deputy Director, Communications Department  
Christopher Pellitteri, Superintendent of Public Works

The meeting was called to order at 7:00 p.m. by Chairman Campanella in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Ms. Vayda, second by Mr. McGaughey, that the Board of Selectmen approve the minutes of the regular session of Wednesday, July 25, 2018, as printed

VOTE: 5:0

MOTION: By Ms. Vayda, second by Mr. Lee, that the Board of Selectmen approve the minutes of the executive session of July 25, 2018, as printed

VOTE: 5:0

Announcements:

- Holbrook Cares' 4<sup>th</sup> Annual Overdose Awareness Candlelight Vigil will be held on Sunday, August 26, 2018 from 6:00 pm to 8:30 pm in Mary Wales Holbrook Park
- The Board of Health is accepting resumes for the position of full-time Health Agent

S. Sgt. Jason T. Pickard, from the U.S. Army Recruiting Station in Quincy, explained that he is from a small town in South Carolina and would like to be part of the Holbrook community through volunteering. He introduced his Commanding Officer, Captain Alexander.

Atty. Phil Silverman, representing MASSMEDICUM CORP. explained that the medical cultivation of marijuana at 1 Mear Road is just about active. They would now like to discuss the adult use side, including cultivation and manufacturing, with no dispensary. They are willing to waive their rights to dispensaries. Payments would be made to mitigate the impact, which is less with cultivation and averages 1 – 1.75% of gross revenue. Mr. Silverman explained the options available to the Board for agreements, and different options were discussed. The majority of the Board was in favor of keeping the first agreement in place and going with a separate 5 year agreement for cultivating adult use

marijuana, with a 3% cap and no sales. Ms. Vayda explained that the Town should wait until the medical gets off the ground and knowledge about the impact is better understood.

Mr. Silverman explained that the payments made should reflect the impact of the facility on the community. The payments could be reviewed from time to time to make sure they are reasonably related to the costs the Town incurs.

Ms. Pamela Vayda of Holbrook Cares asked about the Town having a moratorium on marijuana, and was advised that the Town does not have a moratorium in place.

Mr. Eryc Cormac commented that Holbrook voted in favor of recreational marijuana in the state, and cited people he knows who have benefitted medically by the use of marijuana.

Atty. Silverman explained the process that will be used for the delivery vehicles leaving the facility to go to retail facilities. They will be unmarked vehicles with GPS tracking, 2 people, no stops, 2 way communication. The water used will be filtered through reverse osmosis.

**MOTION:** By Mr. Lee, second by Mr. McGaughey, that the Board of Selectmen enter into a Host Community Agreement with Massmedicum Corp. for a Cultivation and Processing Facility for a Recreational Marijuana Establishment at 1 Mear Road,

**Discussion:** It was discussed that termination language needs to be added, so that if there is a violation of the local or state regulations or laws, the agreement could be terminated.

**MOTION AMENDED** by adding to the motion above: Subject to Town Counsel and Massmedicum concurring on the language of a termination clause

**VOTE:** 4:1 (Ms. Vayda opposed)

Mr. Tom Benvie, a member of the Historical Society, spoke to the Board about various subjects:

- The war monuments in Mary Wales Holbrook Park include the medallion for each war, except Vietnam. A plan has been made to have the medallion in place by Veterans' Day of this year.
- This upcoming Veterans' Day, the 100<sup>th</sup> anniversary of World War I will be celebrated. Mr. Benvie would like to have people sponsor a flag in order to create a field of flags on Mary Wales Holbrook Park, and hold a Veterans' Day ceremony on November 10<sup>th</sup> or 11<sup>th</sup>.
- He would like to add a Vietnam Honor Roll to the ones the Town already has for previous wars. Anyone to be listed on the Honor Roll will need to have enlisted while they lived in Holbrook, making Holbrook their "town of record".
- He would like the Boston Post Cane tradition to be resumed in Holbrook. A replica, which would be displayed in Town Hall, would honor the oldest resident of Holbrook who has been in Town for a minimum of 10 years.
- Mr. Benvie explained that the Holbrook Hall of Fame, formerly housed at Holbrook High, needs to be continued, and he would like to have a ceremony held to induct a list of people he has compiled. He suggested that the area of the Town Hall located outside the Town Clerk's office, could be used for a wall of honor and display cases.

Mr. Gordon explained that at the 2017 fall town meeting, money was appropriated under Article 20 for the owners' project manager for the Tri Town Water Treatment Plant Project. That contract is before the Board for approval.

**MOTION:** By Mr. Lee, second by Mr. Reilly, that the Board of Selectmen execute a contract between the Tri-Town Water Board and Environmental Partners Group, Inc. for Water Treatment Plant Owners' Project Manager (OPM) Services, with Holbrook's 16% share of the total contract cost to be \$50,858.08

VOTE: 5:0

Mr. Gordon explained that the Union Street Roadway Improvement Project has been placed on the state's Transportation Improvement Plan (TIP) for 2021. The engineering needs to be finalized. The project goes from Pleasant Street to the culvert before the Cochato. The sidewalks are included. It is a \$2.5 million project.

Mr. Lee asked about the project on Pond Street. Supt. Pellitteri said that Pond Street is a larger project, requiring more Chapter 90 money, so smaller projects are being completed at this time.

MOTION: By Mr. Lee, second by Mr. Reilly, that the Board of Selectmen authorize the Chairman to execute Amendment No. 1 to the Agreement for Professional Services between The Town of Holbrook and BETA Group, Inc. for the Union Street Roadway Improvements Final Design, for a total fee of \$132,500

VOTE: 5:0

Director Hooke requested that the Board support the hiring of four new Telecommunicators to fill vacancies. He explained that there will still be one full-time opening, and any new per diem employees will be sent to the 911 academy.

MOTION: By Mr. Lee, second by Mr. Reilly, that the Board of Selectmen accept the recommendation of Communications Director Hooke, and approve the hiring of the following employees, to fill vacancies at the Communications Center, effective immediately:

Savannah Karch (Full-Time)

Michael Salvi (Full-Time)

Linda Cormier (Part-Time)

Jeremiah Gainey (Part-Time)

VOTE: 5:0

Director Hooke said he recently attended a national conference, and was presented with an award for the Communications Center's affiliation with the National Center for Missing and Exploited Children, and that he expects to hear about the 911 FY19 grant about mid-September.

The Animal Control Officer received another generous donation from the Copeland Family Foundation, Inc. of Milton, which must be accepted by the Board.

MOTION: By Ms. Vayda, second by Mr. Lee, that the Board of Selectmen accept the monetary donation, in the amount of \$6,000.00 from the Copeland Family Foundation, Inc., to be used for the Animal Shelter

VOTE: 5:0

Mr. Gordon discussed establishing a search committee for the Human Resource Director's position. The job has been advertised, and resumes have been received. Mr. Gordon expects that this position will handle recruiting, bringing finalists to the Board of Selectmen, benefits, grievances, collective bargaining, and retirees, but will not do payroll. Both the Town and the School Department have a need, and the funding is in the budget. Mr. Gordon asked that one member of the Board of Selectmen serve on this committee, and Selectman Vayda indicated she would.

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MOTION: By Mr. Lee, second by Ms. Vayda, that the Board of Selectmen appoint the following individuals to the HR Director Search Committee:  
Member of the Board of Selectmen Lindsay Vayda  
Town Administrator Tim Gordon  
Town Accountant Beth Moseley  
School Business Manager Trish Lugo  
Police Chief Bill Smith

VOTE: 5:0

A fall special town meeting was scheduled:

MOTION: By Mr. Lee, second by Mr. Reilly, that the Board of Selectmen schedule a Special Town Meeting on Wednesday, November 14, 2018, at 7:15 pm, in the Auditorium at Holbrook Middle-High School, 245 South Franklin Street

VOTE: 5:0

MOTION: By Mr. Lee, second by Mr. Reilly, that the Board of Selectmen open the warrant for the November 14, 2018 special town meeting at 8:00 am on Thursday, August 23, 2018, and close it at 4:00 pm on Friday, September 28, 2018 at 12:00 pm

VOTE: 5:0

Supt. Pellitteri reported that all items purchased through Capital Improvements this year have been received, including a new asphalt loader. The department is working on the crosswalks. He explained that there is an individual in the PWD who will be out through the month of September, and the employees would like to create a sick bank to donate time to him. Discussion took place about the parameters of doing this now and going forward, including only allowing a bank to be established based on the severity of a disease, and allowing people to donate days, but only charging those who donate based on the percentage their donation represents of the time actually used.

MOTION: By Mr. Lee, second by Mr. Reilly, that the Board of Selectmen allow the establishment of such a sick bank, as discussed, for a member of the PWD staff, for the period of time until October 1, 2018

VOTE: 5:0

Ms. Pamela Vayda of Holbrook Cares talked about a moratorium on marijuana and that she is opposed to the dispensing of marijuana in Holbrook.

MOTION: At 9:30 pm, by Ms. Campanella, second by Mr. Reilly, to adjourn the meeting

VOTE: 5:0

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Lindsay Vayda, Clerk

Documents: Minutes, Massmedicum agreement, OPM water plant contract, Amendment 1 Union St. Improvements, request to hire dispatchers, Copeland Family letter